

**Meaghan Murphy**  
[mmurphy2@washcoll.edu](mailto:mmurphy2@washcoll.edu)

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<b>OBJECTIVE</b>	To obtain a challenging position working with people that will permit me to <b>utilize my skills and abilities</b> and to become a <b>valuable asset</b> to your organization
<b>PROFILE</b>	<ul style="list-style-type: none"><li>• Demonstrated <b>leadership</b>, resourcefulness, and cultural sensitivity</li><li>• Recognized for <b>good judgment</b> and ability to manage difficult situations</li><li>• Strong work ethic and experience in <b>customer service</b></li><li>• Excellent <b>research, oral, written</b>, and presentation skills</li><li>• Demonstrated ability to learn languages quickly – Conversational Japanese &amp; Spanish</li><li>• Computer proficiencies: <b>Microsoft Office Suite</b>; basic programming &amp; web design</li></ul>
<b>EDUCATION</b>	B.A., Magna Cum Laude International Studies Major, East Asia Concentration (2011) Washington College, Chestertown, MD GPA 3.699/4.0 Hodson Trust Fund Scholarship
<b>HONORS</b>	<ul style="list-style-type: none"><li>• Cater Society of Junior Fellows (Selected based on achievement &amp; leadership)</li><li>• W. Tapley Bennett Fellow (Recognition of excellent work in the International Arena)</li><li>• Pi Sigma Alpha member (National Political Science Honor Society)</li><li>• Dean's List Every Semester</li></ul>
<b>STUDY ABROAD</b>	Global Leadership Program in Prague, Czech Republic July 2010 Tokyo, Japan April 2009 to January 2010
<b>EXPERIENCE</b>	<u>Intern at the U.S.-Japan Research Institute (USJI)</u> June 2011- September 2011 Assisted in organizing events Researched and wrote reports on other think tank events for USJI newsletter Provided administrative support at the USJI office  <u>Miller Library Circulation Desk Assistant</u> , Fall 2007-Spring 2011 Assisted faculty, staff, students, and visitors with library resources. Researched and assisted patrons with research databases.  <u>Waitress</u> , Baugher's Restaurant, Westminster, MD 2006-2011 Worked efficiently under pressure responding to many demands. Developed professional customer service skills.  <u>Writing Center Tutor</u> , Washington College, Fall 2008 Aided students in developing better writing skills and habits.
<b>ACTIVITIES</b>	<u>McGill Model United Nations</u> , Montreal, Canada 2008 Delegate representing International Federation of Red Cross  <u>Yale Security Council Simulation</u> 2008 Delegate  <u>Peer Mentor</u> , Washington College Orientation 2008 Selected to mentor new students during transition to college
<b>REFERENCES</b>	References will be furnished upon request.